February 24, 2025

Hand Composite Employee Benefit Trust

CHANGE IN REDEMPTION PROCEDURES FOR THE FOLLOWING HAND BENEFITS & TRUST COLLECTIVE INVESTMENT FUNDS

Fund Name	CUSIP	Large Trade Threshold
BrandywineGLOBAL - Global Investment Grade Fixed Income CIF R1	410236400	\$10,000,000
BrandywineGLOBAL - Global Investment Grade Fixed Income CIF R-INT	410236863	\$10,000,000
ClearBridge Large Cap Growth CIF R2	410236194	\$5,000,000
Franklin Global DBI CIF R2	41026E533	\$10,000,000
Franklin Global DBI CIF R-INT	41023L548	\$10,000,000
Western Asset Core Bond CIF R3	41026E772	\$5,000,000
Western Asset Core Plus Bond CIF R1	410236509	\$10,000,000
Western Asset Core Plus Bond CIF R2	41024C737	\$10,000,000
Western Asset Core Plus Bond CIF R3	41026E426	\$10,000,000
Western Asset Core Plus Bond CIF R-INT	410236889	\$10,000,000
Western Asset Core Plus Bond CIF R-LM	410236228	\$10,000,000
Western Asset Long Duration Credit CIF R	41024C729	\$200,000

Effective immediately, but no later than February 26, 2025, the following procedures relating to full plan redemptions will be in place:

Pre-notification of a full plan liquidation must be provided five (5) business days prior to the liquidation trade date to the Trustee via email at nscc@bpas.com.

Plan level initiated redemptions (such as rebalancing or allocation of the Plan's trust portfolio) must be communicated to the Trustee for transactions over the stated threshold shown in the table above five (5) business days prior to the trade date via email at nscc@bpas.com.

Any liquidation or redemption trades submitted equal to or over the threshold will be rejected with notification back to the Plan's custodian or trading platform. The DTCC reject code issued to the trade will be <u>054 - Payment Exceeds Maximum Allowed</u>. In the instance of a manually submitted trade, notification will be sent back to the sender using the contact information shown on the trade ticket.

Trade Reject Contact Information:

NSCC Trades: broker-dealerservices@statestreet.com

617-662-7300

Manual Trades: MyTATeam INQ@statestreet.com

617-662-0976

Should there be questions or a need for additional information, please reach out to nscc@bpas.com. For escalation purposes, the manager of HBT's Trust Operations Team is included in this group email address.

Solving Tomorrow's Benefit Challenges Today

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